

DRAFT

Churchill Rink at Jackson's Landing Advisory Committee

**Meeting Minutes
February 11, 2009**

Members present: Mike Lynch and Doug Bullen, DPW; Cathy Leach, Town Council rep.; Eric Fisher and Mike Mullaney, citizens. Members absent: Andy Buckman, DPW; Cheryl Hoffman and Pam Appleton, citizens.

I. Approval of Agenda

- The meeting was opened at 6:06 p.m. and the agenda was approved.

II. Approval of Minutes

- The November, 2008 and January, 2009 minutes were reviewed and approved.

III. Public comment/correspondence

- Cathy Leach brought a memo from Todd Selig, Town Administrator, regarding possible changes to committee structure. After some discussion, the committee agreed to the following:
 - A Town Council representative is no longer necessary;
 - The committee could have both two and three year terms;
 - The group also suggested that one citizen representative be added. The rationale for this was two-fold: to have an additional person to help with board activities, and to bring the group to 5 voting members, an odd number.
- Cathy mentioned an email from committee member Pam Appleton regarding a rink update for the public. It was agreed that the annual report written for the town could be used and put on the town and rink website.

IV. Budget Report

- Mike Lynch presented the budget report. He reported no "red flags", and said the zamboni was functioning properly. He did report that the entrance project is delayed due to issues with town zoning requirements.

V. Facility Report

- The Eagle Scout project of a handicap viewing area in the stands is complete. The project was a joint effort between the Eagle Scout and rink personnel.
- Closing day will be Saturday, March 21.

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- Doug Bullen reported that he will be part of a rink safety walk-through and will report back at an upcoming meeting.
- It was agreed that additional times for youth pick-up hockey will be offered during the upcoming school vacation week.

VI. Old Business

- None

VII. New Business

- Cathy Leach updated the committee on a proposal coming before the Council at its first March meeting that encourages the hiring of a part-time parks and recreation coordinator. After some discussion, the committee was supportive of this initiative and mentioned that the position could assist the rink in current and future programming, including investigating off-season usage.

The meeting was adjourned at 7:30 p.m.